

Manual > Proceedings and Order of - Appeal filed by Taxpayer (Form GST APL-02 and APL-04)

How can I (in the role of Appellate Authority) initiate proceedings and hearing process for disposing Appeal application?

To initiate proceedings and hearing process for disposing Appeal application, in the role of Appellate Authority, perform following steps:

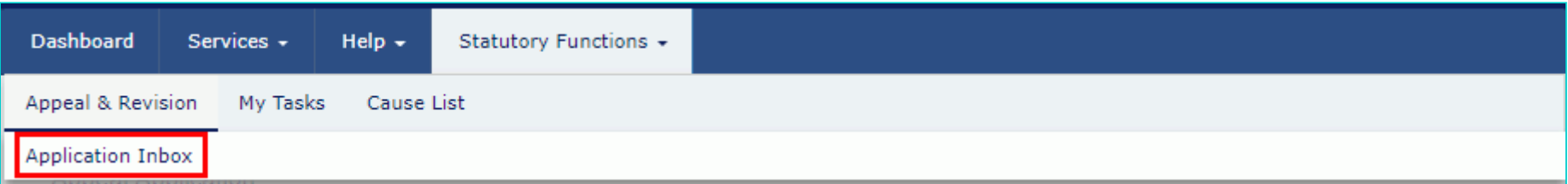
- A. [Go to Appeal application page by either searching for the ARN \(Application Reference Number\)/GSTIN/Status/Period](#)
- B. [View Appeal Application Documents submitted by the taxpayer](#)
- C. Issue an Order
 - C (1) [Admit Appeal Application](#)
 - C (2) [Reject Appeal Application](#)
- D. [Issue a Show Cause Notice \(SCN\)](#)
- E. [View Replies by the Appellant & Respondent, if any](#)
- F. [Issue Personal Hearing Notice, if any](#)
- G. [Issue an Adjournment, if needed](#)
- H. [Issue an Appeal Order](#)
- I. [Add Additional Document, if any](#)

Click each hyperlink above to know more.

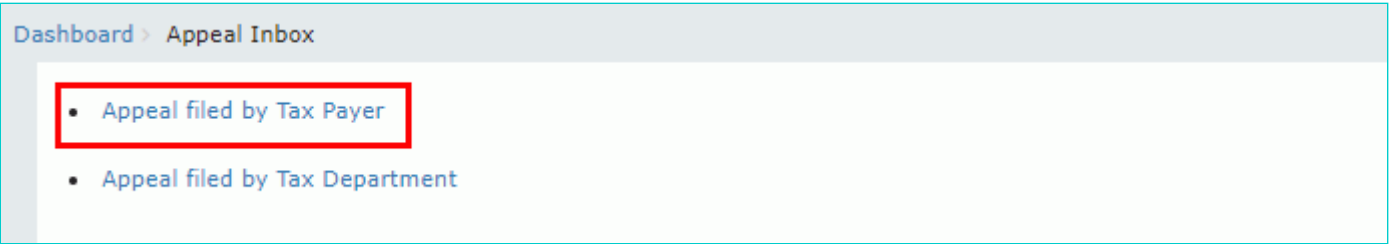
A. Go to Appeal application page by either searching for the ARN (Application Reference Number)/GSTIN/Status/Period

To go to Appeal application page, perform following steps:

1. Access the **GST Back Office Portal** for tax officials.
2. Login using your valid credentials. The **Home** page is displayed.
3. Navigate to **Statutory Functions > Appeal & Revision > Application Inbox** option.



4. Select the **Appeal filed by Tax Payer** option.



5. Search page is displayed. Choose any one of the four displayed fields as your search criteria and enter the required information: **ARN**, **GSTIN/Temporary ID/UIN**, **Status** or **Period From and Period To Date**

Note: You must enter data in at least one of the field to proceed.

6. Click the **SEARCH** button.

Appeal Application

ARN <input type="text" value="Enter ARN"/>	GSTIN/Temporary ID/UIN <input type="text" value="Enter GSTIN"/>	Status <input type="text" value="SELECT"/>
Period From <input type="text" value="DD/MM/YYYY"/>	Period To <input type="text" value="DD/MM/YYYY"/>	<input type="button" value="SEARCH"/>

ARN	Date of Application	Form No	GSTIN/Temporary ID/UIN	APPELLANT	RESPONDENT	Status
AD0707180000388	18/07/2018	GST APL-01	07APIPS0052D410	NURUL MOHAMADBHAI SAIYED	Haripriya Santhanam	Appeal Submitted
AD070718000027B	18/07/2018	GST APL-01	07APIPS0052D410	NURUL MOHAMADBHAI SAIYED	Haripriya Santhanam	Appeal Submitted
AD070718000026D	18/07/2018	GST APL-01	07APIPS0052D410	NURUL MOHAMADBHAI SAIYED	Haripriya Santhanam	Appeal Submitted
AD070718000025F	18/07/2018	GST APL-01	07APIPS0052D410	NURUL MOHAMADBHAI SAIYED	Haripriya Santhanam	Appeal Submitted
AD070718000024H	18/07/2018	GST APL-01	07APIPS0052D410	NURUL MOHAMADBHAI SAIYED	Haripriya Santhanam	Appeal Submitted
AD070718000023J	18/07/2018	GST APL-01	07APIPS0052D410	NURUL MOHAMADBHAI SAIYED	Haripriya Santhanam	Appeal Submitted
AD070718000012M	10/07/2018	GST APL-01	07APIPS0052D410	NURUL MOHAMADBHAI SAIYED	Haripriya Santhanam	Appeal Submitted
AD070718000011O	10/07/2018	GST APL-01	07APIPS0052D410	NURUL MOHAMADBHAI SAIYED	Haripriya Santhanam	Appeal Submitted

7. Based on your search criteria, the required ARN(s) gets displayed. Click the **ARN** hyperlink of the case you want to act on.

Dashboard > Appeal
English

Appeal Application

ARN

GSTIN/Temporary ID/UIN

Status

Period From

Period To

ARN	Date of Application	Form No	GSTIN/Temporary ID/UIN	APPELLANT	RESPONDENT	Status
AD070718000040N	18/07/2018	GST APL-01	07APIPS0052D410	NURUL MOHAMADBHAI SAIYED	Haripriya Santhanam	Appeal Admitted
AD070718000033I	18/07/2018	GST APL-01	07APIPS0052D410	NURUL MOHAMADBHAI SAIYED	Haripriya Santhanam	Appeal Admitted
AD070718000031M	18/07/2018	GST APL-01	07APIPS0052D410	NURUL MOHAMADBHAI SAIYED	Haripriya Santhanam	Appeal Admitted

8. **Appeal** Case Detail page is displayed. From this page, you can initiate Proceedings and Hearing process for disposing Appeal related to this particular case by operating on the tabs provided at the left-hand side of the page: **APPLICATIONS**, **NOTICES**, **REPLIES**, **ORDERS**, **INTERNAL COMMUNICATION**, **RECTIFICATION** and **ADDITIONAL DOCUMENT**.

Note: On this page, the APPLICATIONS tab is selected by default.

ARN AD070718000040N	GSTIN/UIN/Temporary Id 07APIPS0052D410	Date of Application/Case Creation 18/07/2018	Status Appeal Admitted
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APPLICATIONS
NOTICES
REPLIES
ORDERS
INTERNAL COMMUNICATION
RECTIFICATION
ADDITIONAL DOCUMENT

Legal Name NURUL MOHAMADBHAI SAIYED		Trade Name GST
Type of Documents	View Documents	
Appeal to Appellate Authority	GST APL-01	
	Annexure	

[Go back to the Main Menu](#)

B. View Appeal application document submitted by the taxpayer

To view Appeal application document submitted by the taxpayer, perform following steps:

1. On the **Case Detail** page of that particular taxpayer, select the **APPLICATIONS** tab if it is not selected by default. This tab displays the entire application, in PDF mode, with all its attachments.
2. Click the **Document** links under View Documents column to view the application and its attachments in PDF mode.

ARN
AD070718000040NGSTIN/UIN/Temporary Id
07APIPS0052D410Date of Application/Case Creation
18/07/2018Status
Appeal Admitted

APPLICATIONS

NOTICES

REPLIES

ORDERS

INTERNAL
COMMUNICATION

RECTIFICATION

ADDITIONAL
DOCUMENT

Legal Name NURUL MOHAMADBHAI SAIYED

Trade Name GST

Type of Documents

Appeal to Appellate Authority

View Documents

[GST APL-01](#)[Annexure](#)[Go back to the Main Menu](#)

C (1) Admit an Appeal Application

To admit an appeal application, perform following steps:

1. On the **Case Detail** page of that particular taxpayer, select the **ORDERS** tab. This tab displays a table of all the records for which you would issue orders against the case created.
2. Click **ADD ORDER** to open the drop-down list and select **ADMIT APPEAL APPLICATION**.

APPLICATIONS

NOTICES

REPLIES

ORDERS

INTERNAL COMMUNICATION

RECTIFICATION

ADDITIONAL DOCUMENT

Legal Name ANGAD JASBIRSINGH ARORATrade Name Appeal Test

ADD ORDER ▾

APPEAL ORDER

RECTIFICATION ORDER

ADMIT APPEAL APPLICATION

REJECT APPEAL APPLICATION

Order Number	Order Category	Date of Order	Passed By	Documents
--------------	----------------	---------------	-----------	-----------

3. The **Admit Appeal Application** page is displayed.

APPLICATIONS	Legal Name ANGAD JASBIRSINGH ARORA		Trade Name Appeal Test	
NOTICES				
REPLIES				
ORDERS	Form GST APL-02: Acknowledgment of submission of Appeal			
INTERNAL COMMUNICATION	Reference Number*		ⓘ Click on the link "Generate Reference Number" to generate a new Reference Number.	
RECTIFICATION	<input type="text" value="Order Number"/>			
ADDITIONAL DOCUMENT	Generate Reference Number			
	Date of Appeal*			
	05/09/2018			
	Upload Supporting Documents			
	Enter Document Description		ⓘ File with PDF or JPEG format is only allowed. ⓘ Maximum file size for upload is 5MB. ⓘ Maximum 2 other documents can be attached in the application. ⓘ Click on Add Document button to add the Supporting Document. Uploaded document will be 'Discarded' if 'Add Document' button is not clicked.	
	<input type="text"/>			
	<input type="button" value="Choose File"/> No file chosen			
	Place*			
	<input type="text" value="Ghatak 1 (Ahmedabad):R"/>			
	Date			
	<input type="text" value="10/09/2018"/>			
			<input type="button" value="BACK"/> <input type="button" value="PREVIEW"/> <input type="button" value="SUBMIT"/>	

4. Click the **Generate Reference Number** hyperlink. Reference Number field gets auto-populated.

5. Click the **Choose File** button to upload any supporting document if required.

Note:

- File with PDF & JPEG format is only allowed.

- Maximum file size for upload is 5MB.

https://botutorial.internal.gst.gov.in/userguide/taxofficial/index.html#t=Proceedings___Order_of_First_Appeal.htm&rhsearch=appellate&rhsyns=%20&rhhlterm=appellate

1/3/2019

- Maximum 2 other documents can be attached in the application.

- Click on Add Document button to add the uploaded Supporting Document. Uploaded document will be 'Discarded' if 'Add Document' button is not clicked.

6. Place is auto-populated. However, you can edit the same.

7. Click **PREVIEW** and a system-generated draft order gets downloaded into your machine as displayed.

APPLICATIONS	Legal Name ANGAD JASBIRSINGH ARORA	Trade Name Appeal Test
NOTICES		
REPLIES		
ORDERS		
INTERNAL COMMUNICATION		
RECTIFICATION		
ADDITIONAL DOCUMENT		

Form GST APL-02: Acknowledgment of submission of Appeal

Reference Number *

ZA240918000027S

Generate Reference Number

Date of Appeal *

05/09/2018

Upload Supporting Documents

Enter Document Description

Choose File No file chosen

Place *

Ghatak 1 (Ahmedabad):R

Date

10/09/2018

BACK

PREVIEW

SUBMIT

Click on the link "Generate Reference Number" to generate a new Reference Number.

File with PDF or JPEG format is only allowed.

Maximum file size for upload is 5MB.

Maximum 2 other documents can be attached in the application.

Click on **Add Document** button to add the Supporting Document. Uploaded document will be 'Discarded' if 'Add Document' button is not clicked.

1/3/2018
8. Check the system-generated draft order carefully to rule out any discrepancy.

FORM GST APL – 02
[Refer Rule 109(3)]

Acknowledgment for submission of appeal

Name of applicant	GSTIN/Temp ID/UIN	Date
ANGAD JASBIRSINGH ARORA	24AJPA1572E9ZJ	10/09/2018

Your appeal has been successfully filed against ARN # AD240918000002N.

1. Reference Number -	ZA240918000027S
2. Date of filing -	05/09/2018
3. Time of filing -	02:52 PM
4. Place of filing -	Bangalore
5. Name of the person filing the appeal -	ANGAD ARORA
6. Amount of pre-deposit -	NA
7. Date of acceptance of appeal -	10/09/2018
8. Date of appearance -	Date : NA
9. Court Number/ Bench	Court : NA

Place : Ghatak 1 (Ahmedabad):Range - 1:Division - 1:Gujarat
Date : 10/09/2018

Name : MUKESH DHANJIBHAI KARSHALA
Designation : Commercial Tax Officer
On behalf of Appellate Authority

9. Go back to the Order page. Click **SUBMIT**.

APPLICATIONS

NOTICES

REPLIES

ORDERS

INTERNAL COMMUNICATION

RECTIFICATION

ADDITIONAL DOCUMENT

Legal Name ANGAD JASBIRSINGH ARORATrade Name Appeal Test

Form GST APL-02: Acknowledgment of submission of Appeal

Reference Number

ZA240918000027S

Generate Reference Number

Date of Appeal

05/09/2018

Upload Supporting Documents

Enter Document Description

Choose File

No file chosen

Place

Ghatak 1 (Ahmedabad):R

Date

10/09/2018

BACK

PREVIEW

SUBMIT

Click on the link "Generate Reference Number" to generate a new Reference Number.

File with PDF or JPEG format is only allowed.

Maximum file size for upload is 5MB.

Maximum 2 other documents can be attached in the application.

Click on **Add Document** button to add the Supporting Document. Uploaded document will be 'Discarded' if 'Add Document' button is not clicked.

10. Click **PROCEED** button.

https://botutorial.internal.gst.gov.in/userguide/taxofficial/index.html#t=Proceedings___Order_of_First_Appeal.htm&rhsearch=appellate&rhsyns=%20&rhhlterm=appellate

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Warning

You are about to Submit GST APL - 02. Would you like to proceed?

CANCEL

PROCEED

11. Click **ISSUE with DSC**.

Dashboard > Notice/Reminder/Order

English

ARN	Date	GSTIN
AD240918000002N	10/09/2018	24AJIPA1572E9ZJ



Warning

Digital signatures are governed by the provisions of Information Technology Act, 2000 ("IT Act") and rules made thereunder. It is a mode of authenticating electronic records [Section 2(p) of IT Act]. Affixing digital signature on any document herein is deemed to be equivalent to affixing hand written signature/mark on such information/document (Section 5 of IT Act). Fraudulently/Dishonestly making use of any other person's digital signature is a punishable offence under IT Act (Section 66 C). Before attaching your digital signature certificate, please be certain that you wish to authenticate this electronic record.

 Facing problem using DSC? [Click here for help](#)

ISSUE WITH DSC

12. The **Dashboard** page is displayed with the following confirmation message. Click **OK**.

Dashboard > English

Your DSC has been attached properly and notice reference number (RFN) or order reference number has been generated. Notice or order will be mailed to taxpayer and will also be available on his dashboard. If you want to serve the notice or order by post or through special messenger, Please take a print, sign manually and send.

OK

13. The updated **Case Detail** page is displayed, with the table containing the record of the order just admitted and the **Status** updated to "Appeal Admitted". Also, system would send the intimation to the taxpayer via email and SMS, and make this order available on the taxpayer's dashboard.

Dashboard > Appeal English

ARN AD240918000002N	GSTIN/UIN/Temporary Id 24AJIPA1572E9ZJ	Date of Application/Case Creation 05/09/2018	Status Appeal Admitted
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APPLICATIONS

NOTICES

REPLIES

ORDERS

INTERNAL COMMUNICATION

RECTIFICATION

ADDITIONAL DOCUMENT

Legal Name ANGAD JASBIRSINGH ARORA

Trade Name Appeal Test

ADD ORDER ▾

Order/Reference Number	Order Category	Date of Order	Passed By	Documents
ZA240918000027S	ADMIT APPEAL APPLICATION	10/09/2018	MUKESH DHANJIBHAI KARSHALA	GST APL-02

[Go back to the Main Menu](#)

C (2) Reject an Appeal Application

To reject an appeal application, perform following steps:
https://botutorial.internal.gst.gov.in/userguide/taxofficial/index.html#t=Proceedings___Order_of_First_Appeal.htm&rhsearch=appellate&rhsyns=%20&rhhlterm=appellate

1. On the **Case Detail** page of that particular taxpayer, select the **ORDERS** tab. This tab displays a table of all the records for which you would issue orders against the case created.
2. Click **ADD ORDER** to open the drop-down list and select **REJECT APPEAL APPLICATION**.

Dashboard > Appeal
English

ARN AD0707180000388	GSTIN/UIN/Temporary Id 07APIPS0052D410	Date of Application/Case Creation 18/07/2018	Status Appeal Submitted
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APPLICATIONS
NOTICES
REPLIES
ORDERS
INTERNAL COMMUNICATION
RECTIFICATION
ADDITIONAL DOCUMENT

Legal Name NURUL MOHAMADBHAI SAIYED Trade Name GST

ADD ORDER ▾

APPEAL ORDER
RECTIFICATION ORDER
ADMIT APPEAL APPLICATION
REJECT APPEAL APPLICATION

Order Number	Order Category	Date of Order	Passed By	Documents
--------------	----------------	---------------	-----------	-----------

3. The **Reject Appeal Application** page is displayed.

APPLICATIONS

NOTICES

REPLIES

ORDERS

INTERNAL COMMUNICATION

RECTIFICATION

ADDITIONAL DOCUMENT

Legal Name NURUL MOHAMADBHAI SAIYED

Trade Name GST

Form GST APL-02: Acknowledgment of submission of Appeal

Reference Number

Order Number

Generate Reference Number

Click on the link "Generate Reference Number" to generate a new Reference Number.

Date of Appeal

18/07/2018

Reason for Rejection

Select

Upload Supporting documents

Enter Document Description

Choose File No file chosen

File with PDF or JPEG format is only allowed.

Maximum file size for upload is 5MB.

Maximum 2 other documents can be attached in the application.

Click on **Add Document** button to add the Supporting Document. Uploaded document will be 'Discarded' if 'Add Document' button is not clicked.

Place

100:Zone 9:Delhi

Date

07/08/2018

BACK

PREVIEW

SUBMIT

- Click the **Generate Reference Number** hyperlink. Reference Number field gets auto-populated.
- Date of appeal is auto-populated. However, you can edit the same.
- Select the **Reason of Rejection** from the drop-down list.

Reason for Rejection •

Non receipt of certified copies ▼

Select

Non/Short-Payment of admitted tax/interest/penalty & 10% disputed amount

Non receipt of certified copies

Delay in submission of Appeal

Other reason

7. Click the **Choose File** button to upload any supporting document if required.

Note:

- File with PDF & JPEG format is only allowed.
- Maximum file size for upload is 5MB.
- Maximum 2 other documents can be attached in the application.
- Click on Add Document button to add the uploaded Supporting Document. Uploaded document will be 'Discarded' if 'Add Document' button is not clicked.

8. Place is auto-populated. However, you can edit the same.

9. Click **PREVIEW** and a system-generated draft order gets downloaded into your machine as displayed.

APPLICATIONS

NOTICES

REPLIES

ORDERS

INTERNAL COMMUNICATION

RECTIFICATION

ADDITIONAL DOCUMENT

Legal Name NURUL MOHAMADBHAI SAIYED

Trade Name GST

Form GST APL-02: Acknowledgment of submission of Appeal

Reference Number

ZA0708180000311

Generate Reference Number

Date of Appeal

18/07/2018

Reason for Rejection

Non receipt of certified copies

Upload Supporting documents

Enter Document Description

Choose File

No file chosen

1

File with PDF or JPEG format is only allowed.

1

Maximum file size for upload is 5MB.

1

Maximum 2 other documents can be attached in the application.

1

Click on **Add Document** button to add the Supporting Document. Uploaded document will be 'Discarded' if 'Add Document' button is not clicked.

Place

100:Zone 9:Delhi

Date

07/08/2018

BACK

PREVIEW

SUBMIT

10. Check the system-generated draft order carefully to rule out any discrepancy.

FORM GST APL – 02

[Refer Rule 108(3)]

Acknowledgment for submission of appeal

Name of applicant
NURUL MOHAMADBHAI SAIYED

GSTIN/Temp ID/UIN
07AIPS0052D410

Date
07/08/2018

Your appeal against ARN # AD0707180000388 has been rejected.

1. Reference Number - ZA0708180000311

2. Date of filing - 18/07/2018

3. Time of filing - 03:18 PM

4. Place of filing - gfgd

5. Name of the person filing the appeal - NURUL SAIYED

6. Amount of pre-deposit - ₹ 50

7. Date of rejection of appeal - 07/08/2018

8. Reason for rejection - Non receipt of certified copies

9. Date of appearance - Date : NA
Time : NA

10. Court Number/ Bench - Bench : NA

Place : 100:Zone 9:Delhi

Date : 07/08/2018

Name : Pallavi Test Infy

Designation : Joint Commissioner

On behalf of Appellate Authority

11. Go back to the Order page. Click **SUBMIT**.

APPLICATIONS

NOTICES

REPLIES

ORDERS

INTERNAL COMMUNICATION

RECTIFICATION

ADDITIONAL DOCUMENT

Legal Name NURUL MOHAMADBHAI SAIYEDTrade Name GST

Form GST APL-02: Acknowledgment of submission of Appeal

Reference Number

ZA0708180000311

[Generate Reference Number](#)

Date of Appeal

18/07/2018

Reason for Rejection

Non receipt of certified copies

Upload Supporting documents

Enter Document Description

Choose FileNo file chosen

Place

100:Zone 9:Delhi

Date

07/08/2018

Click on the link "Generate Reference Number" to generate a new Reference Number.

File with PDF or JPEG format is only allowed.

Maximum file size for upload is 5MB.

Maximum 2 other documents can be attached in the application.

Click on **Add Document** button to add the Supporting Document. Uploaded document will be 'Discarded' if 'Add Document' button is not clicked.

BACK

PREVIEW

SUBMIT

12. Click **PROCEED** button.

https://botutorial.internal.gst.gov.in/userguide/taxofficial/index.html#t=Proceedings___Order_of_First_Appeal.htm&rhsearch=appellate&rhsyns=%20&rhhlterm=appellate

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Warning

You are about to Submit GST APL - 02. Would you like to proceed?

CANCEL

PROCEED

13. Click **ISSUE with DSC**.

Dashboard > Notice/Reminder/Order
English

ARN	Date	GSTIN
AD0707180000388	07/08/2018	07APIPS0052D410

Warning

Digital signatures are governed by the provisions of Information Technology Act, 2000 ("IT Act") and rules made thereunder. It is a mode of authenticating electronic records [Section 2(p) of IT Act]. Affixing digital signature on any document herein is deemed to be equivalent to affixing hand written signature/mark on such information/document (Section 5 of IT Act). Fraudulently/Dishonestly making use of any other person's digital signature is a punishable offence under IT Act (Section 66 C). Before attaching your digital signature certificate, please be certain that you wish to authenticate this electronic record.

Facing problem using DSC? Click here for help

ISSUE WITH DSC

14. The **Dashboard** page is displayed with the following confirmation message. Click **OK**.

https://botutorial.internal.gst.gov.in/userguide/taxofficial/index.html#t=Proceedings___Order_of_First_Appeal.htm&rhsearch=appellate&rhsyns=%20&rhhlterm=appellate

Dashboard > English

Your DSC has been attached properly and notice reference number (RFN) or order reference number has been generated. Notice or order will be mailed to taxpayer and will also be available on his dashboard. If you want to serve the notice or order by post or through special messenger, Please take a print, sign manually and send.

OK

15. The updated **Case Detail** page is displayed, with the table containing the record of the order just rejected and the **Status** updated to "Appeal Rejected". Also, system would send the intimation to the taxpayer via email and SMS, and make this order available on the taxpayer's dashboard.

Dashboard > Appeal English

ARN	GSTIN/UIN/Temporary Id	Date of Application/Case Creation	Status
AD0707180000388	07APIPS0052D410	18/07/2018	Appeal Rejected

APPLICATIONS

NOTICES

REPLIES

ORDERS

INTERNAL COMMUNICATION

RECTIFICATION

ADDITIONAL DOCUMENT

Legal Name NURUL MOHAMADBHAI SAIYED **Trade Name** GST

Order/Reference Number	Order Category	Date of Order	Passed By	Documents
ZA0708180000311	REJECT APPEAL APPLICATION	07/08/2018	Pallavi Test Infy	GST APL-02

[Go back to the Main Menu](#)

D. Issue a Show Cause Notice (SCN)

1/3/2018 To issue a Show Cause Notice (SCN) to a taxpayer, perform following steps:

1. On the **Case Detail** page of that particular taxpayer, select the **NOTICES** tab if it is not selected by default. This tab displays all the notices (*SCN/Personal Hearing/Adjournment*) issued against the case created.
2. Click **ADD NOTICE** to open the drop-down list and select **SHOW CAUSE NOTICE**.

Dashboard > Appeal

English

ARN AD070718000027B	GSTIN/UIN/Temporary Id 07APIPS0052D410	Date of Application/Case Creation 18/07/2018	Status Appeal Admitted
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APPLICATIONS

NOTICES

REPLIES

ORDERS

INTERNAL COMMUNICATION

RECTIFICATION

ADDITIONAL DOCUMENT

ADD NOTICE ▾

SHOW CAUSE NOTICE

PERSONAL HEARING

ADJOURNMENT

Hearing		Issued on	Issued by	Previous Date of Hearing	Status of Previous Hearing	Documents	Action
Date	Place						

3. The SCN page is displayed.

APPLICATIONS

NOTICES

REPLIES

ORDERS

INTERNAL COMMUNICATION

RECTIFICATION

Type of Notice : **SHOW CAUSE NOTICE**

Notice No. •

Notice Number

Generate Notice Number

Click on the link "Generate Notice Number" to generate a new Notice Number.

Subject •

NATURE OF NOTICE

Recipient Of Notice •

Select ▾

ADDITIONAL
DOCUMENT

Previous Date of Hearing

DD/MM/YYYY



New Date of Hearing *

DD/MM/YYYY



Place of Hearing *

VENUE

Upload Supporting documents

Enter Document Description

Choose File No file chosen

Place *

100:Zone 9:Delhi

Date

06/08/2018

Status of Previous Hearing

Select ▼

New Time of Hearing *

-- ▼

HH

-- ▼

MM

-- ▼

i File with PDF or JPEG format is only allowed.

i Maximum file size for upload is 5MB.

i Maximum 2 other documents can be attached in the application.

i Click on **Add Document** button to add the Supporting Document. Uploaded document will be 'Discarded' if 'Add Document' button is not clicked.

BACK

PREVIEW

SUBMIT

4. Click the **Generate Notice Number** hyperlink. Notice Number field gets auto-populated.

5. Select the **Recipient of Notice** from the drop-down list.

Recipient Of Notice *

Select

Select
Appellant
Respondent
Appellant & Respondent

- In the **Subject** field, enter the purpose of calling the hearing.
- Select the **Previous Date of Hearing** using the calendar, if any.
- Select the **Status of Previous Hearing** from the drop-down list, if any.

Status of Previous Hearing

Select

Select
Hearing Attended
Hearing Adjourned by on the request of Appellant
Hearing Adjourned by on the request of Respondent
Hearing Adjourned on the request of appellate authority on administrative ground

- Select the **New Date of Hearing** using the calendar.
- Select the **New Time of Hearing** from the drop-down list.
- In the **Place of Hearing** field, enter the name of the place where you would like to call the taxpayer for personal hearing.
- Click **Choose File** to upload the document(s) from your machine that state the reasons of issuing SCN.
- Click **PREVIEW** and a system-generated draft SCN gets downloaded into your machine as displayed.

Skip to Main Content
A+
A-

Goods and Services Tax

Pallavi Test Infy v
100, Delhi

0
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Dashboard
Services
Help
Statutory Functions

Dashboard > Appeal
English

ARN AD070718000027B	GSTIN/UIN/Temporary Id 07APIPS0052D410	Date of Application/Case Creation 18/07/2018	Status Appeal Admitted
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APPLICATIONS
NOTICES

Type of Notice : **SHOW CAUSE NOTICE**
Notice No. *
ZA070818000034V

Recipient Of Notice *
Respondent

REPLIES	Generate Notice Number	
ORDERS	Click on the link "Generate Notice Number" to generate a new Notice Number.	
INTERNAL COMMUNICATION	Subject	
RECTIFICATION	SCN	
ADDITIONAL DOCUMENT	Previous Date of Hearing	
	DD/MM/YYYY	
	New Date of Hearing	
	09/08/2018	
	Place of Hearing	
	Delhi	
	Upload Supporting documents	
	Enter Document Description	
	Choose File No file chosen	
	Place	
	100:Zone 9:Delhi	
	Date	
	07/08/2018	

Status of Previous Hearing

Select

New Time of Hearing

10 HH 00 MM AM

File with PDF or JPEG format is only allowed.

Maximum file size for upload is 5MB.

Maximum 2 other documents can be attached in the application.

Click on **Add Document** button to add the Supporting Document. Uploaded document will be 'Discarded' if 'Add Document' button is not clicked.

[BACK](#) [PREVIEW](#) [SUBMIT](#)

Office of the Appellate Authority, Delhi
100:Zone 9:Delhi

Show Cause Notice

Notice Number : ZA070818000034V

Date : 07/08/2018

Appeal No : AD070718000027B

Date of Appeal : 18/07/2018

As per the information available on record of hearing in this matter and the reasons mentioned in the attached Annexure, it appears that either or all of following have taken place

- (i) You have not paid tax dues completely; or
- (ii) Refund has been released erroneously; or
- (iii) Input tax credit has been wrongly availed for the order in appeal

Therefore, you are hereby directed to show cause as to why the appropriate order, as described under subsection (11) of Section 107 of the CGST/SGST Act, should not be passed in this matter. You may furnish your reply along with relevant documents to the undersigned by the date and time specified below:-

S. No.	Particulars	Details
1	Date of Personal Hearing	09/08/2018
2	Time of Personal Hearing	10:00 AM
3	Place where Personal Hearing will be held	Delhi

You may appear before the undersigned for personnel hearing either in person or through authorized representative for representing your case on the above mentioned date and time.

Place : 100:Zone 9:Delhi

Date : 07/08/2018

Name : Pallavi Test Infy
Designation : Joint Commissioner
Jurisdiction : 100:Zone 9:Delhi

15. Go back to the Notice page. Click **SUBMIT**.

[Skip to Main Content](#) A⁺ A⁻



Goods and Services Tax

Pallavi Test Infy v
100, Delhi



[Dashboard](#)

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[English](#)

ARN

GSTIN/UIN/Temporary Id

Date of Application/Case Creation

Status

APPLICATIONS

NOTICES

REPLIES

ORDERS

INTERNAL
COMMUNICATION

RECTIFICATION

ADDITIONAL
DOCUMENTType of Notice : **SHOW CAUSE NOTICE**

Notice No. *

ZA070818000034V

[Generate Notice Number](#)

Click on the link "Generate Notice Number" to generate a new Notice Number.

Subject *

SCN

Previous Date of Hearing

DD/MM/YYYY



New Date of Hearing *

09/08/2018



Place of Hearing *

Delhi

Upload Supporting documents

Enter Document Description

 No file chosen

Place *

100:Zone 9:Delhi

Date

07/08/2018

Recipient Of Notice *

Respondent



Status of Previous Hearing

Select



New Time of Hearing *

10



HH

00



MM

AM



File with PDF or JPEG format is only allowed.

Maximum file size for upload is 5MB.

Maximum 2 other documents can be attached in the application.

Click on **Add Document** button to add the Supporting Document. Uploaded document will be 'Discarded' if 'Add Document' button is not clicked.

16. Click **PROCEED** button.



Warning

You are going to issue the notice. Do you want to continue ? Note : Once issued, notice cannot be edited / deleted.


CANCEL

PROCEED

17. Click **ISSUE with DSC**.


Dashboard > Notice/Reminder/Order
English

ARN	Date	GSTIN
AD070718000027B	07/08/2018	07APIPS0052D410



Warning

Digital signatures are governed by the provisions of Information Technology Act, 2000 ("IT Act") and rules made thereunder. It is a mode of authenticating electronic records [Section 2(p) of IT Act]. Affixing digital signature on any document herein is deemed to be equivalent to affixing hand written signature/mark on such information/document (Section 5 of IT Act). Fraudulently/Dishonestly making use of any other person's digital signature is a punishable offence under IT Act (Section 66 C). Before attaching your digital signature certificate, please be certain that you wish to authenticate this electronic record.

 Facing problem using DSC? [Click here for help](#)

ISSUE WITH DSC

18. The **Dashboard** page is displayed with the following confirmation message. Click **OK**.

Dashboard >
English

Your DSC has been attached properly and notice reference number (RFN) or order reference number has been generated. Notice or order will be mailed to taxpayer and will also be available on his dashboard. If you want to serve the notice or order by post or through special messenger, Please take a print, sign manually and send.

OK

19. The updated **Case Detail** page is displayed, with the table containing the record of the SCN just issued and the **Status** updated to "Show Cause Notice Issued".

ARN
AD070718000027BGSTIN/UIN/Temporary Id
07APIPS0052D410Date of Application/Case Creation
18/07/2018Status
Show Cause Notice Issued

APPLICATIONS

ADD NOTICE ▾

NOTICES

REPLIES

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INTERNAL
COMMUNICATION

RECTIFICATION

ADDITIONAL
DOCUMENT

Notice No.	Type of Notice	Hearing		Issued on	Issued by	Previous Date of Hearing	Status of Previous Hearing	Documents	Act
		Date	Place						
ZA070818000034V	SHOW CAUSE NOTICE	09/08/2018 10:00 AM	Delhi	07/08/2018	Pallavi Test Infy, Joint Commissioner	NA	NA	Show Cause Notice	N

[Go back to the Main Menu](#)

E. View Replies by the Appellant & Respondent, if any

To view replies submitted by the Appellant & Respondent, perform following steps:

1. On the **Case Detail** page of that particular taxpayer, select the **REPLIES** tab. This tab displays all replies filed by the Taxpayer/ Tax official.

ARN
AD070718000035EGSTIN/UIN/Temporary Id
07APIPS0052D410Date of Application/Case Creation
18/07/2018Status
Reply Submitted

APPLICATIONS

NOTICES

REPLIES

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COMMUNICATION

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ADDITIONAL
DOCUMENT

Reply Number	Notice Number	Filed By	Date of Reply	Documents	Action
ZA070718000182U	ZA070718000178J	NURUL MOHAMADBHAI SAIYED	18/07/2018	Reply Document	NA
ZA0707180002012	ZA070718000178J	NURUL MOHAMADBHAI SAIYED	20/07/2018	Reply Document	NA
ZA0707180002020	ZA070718000178J	Haripriya Santhanam	20/07/2018	Reply Document	NA

2. Click the documents in the **Documents** section to download and ascertain their contents.

ARN
AD070718000035EGSTIN/UIN/Temporary Id
07APIPS0052D410Date of Application/Case Creation
18/07/2018Status
Reply Submitted

APPLICATIONS						
NOTICES						
REPLIES						
ORDERS						
INTERNAL COMMUNICATION						
RECTIFICATION						
ADDITIONAL DOCUMENT						

Reply Number	Notice Number	Filed By	Date of Reply	Documents	Action
ZA070718000182U	ZA070718000178J	NURUL MOHAMADBHAI SAIYED	18/07/2018	Reply Document	NA
ZA0707180002012	ZA070718000178J	NURUL MOHAMADBHAI SAIYED	20/07/2018	Reply Document	NA
ZA0707180002020	ZA070718000178J	Haripriya Santhanam	20/07/2018	Reply Document	NA

[Go back to the Main Menu](#)

F. Issue Personal Hearing Notice, if any

To issue personal hearing notice, perform following steps:

1. On the **Case Detail** page of that particular taxpayer, select the **NOTICES** tab if it is not selected by default. This tab displays all the notices (*SCN/Personal Hearing/Adjournment*) issued against the case created.
2. Click **ADD NOTICE** to open the drop-down list and select **PERSONAL HEARING**.

APPLICATIONS

NOTICES

REPLIES

ORDERS

INTERNAL COMMUNICATION

RECTIFICATION

ADDITIONAL DOCUMENT

ADD NOTICE ▾

SHOW CAUSE NOTICE

PERSONAL HEARING

ADJOURNMENT

Hearing		Issued on	Issued by	Previous Date of Hearing	Status of Previous Hearing	Documents	Action
Date	Place						

3. The **PERSONAL HEARING** page is displayed.

APPLICATIONS

NOTICES

REPLIES

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INTERNAL COMMUNICATION

RECTIFICATION

ADDITIONAL DOCUMENT

Type of Notice : **PERSONAL HEARING**

Notice No. •

Notice Number

Generate Notice Number

Click on the link "Generate Notice Number" to generate a new Notice Number.

Subject •

NATURE OF NOTICE

Previous Date of Hearing

DD/MM/YYYY

New Date of Hearing •

DD/MM/YYYY

Place of Hearing •

VENUE

Recipient Of Notice •

Select

Status of Previous Hearing

Select

New Time of Hearing •

--

HH

--

MM

--

33/65

Upload Supporting documents

Enter Document Description

No file chosen

❗ File with PDF or JPEG format is only allowed.

❗ Maximum file size for upload is 5MB.

❗ Maximum 2 other documents can be attached in the application.

❗ Click on **Add Document** button to add the Supporting Document. Uploaded document will be 'Discarded' if 'Add Document' button is not clicked.

Place •

Date

BACK

PREVIEW

SUBMIT

- Click the **Generate Notice Number** hyperlink. Notice Number field gets auto-populated.
- Select the **Recipient of Notice** from the drop-down list.

Recipient Of Notice •

Select ▼
Select
Appellant
Respondent
Appellant & Respondent

- In the **Subject** field, enter the purpose of calling the hearing.
- Select the **New Date of Hearing** using the calendar.
- Select the **New Time of Hearing** from the drop-down list.
- In the **Place of Hearing** field, enter the name of the place where you would like to call the taxpayer for personal hearing.
- Click **Choose File** to upload the document(s) from your machine that state the reasons of issuing notice.

07/08/2018

BACK

PREVIEW

SUBMIT

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Top

12. Check the system-generated draft notice carefully to rule out any discrepancy.

Office of the Appellate Authority, Delhi
100:Zone 9:Delhi

Notice of Personal Hearing

Notice Number : ZA070818000035T

Date : 07/08/2018

Appeal No : AD070718000027B

Date of Appeal : 18/07/2018

This is to inform you that based on the reasons mentioned in the attached Annexure, personal hearing in respect of Appeal filed before the Appellate Authority has been scheduled.

You are required to appear before the Appellate Authority either in person or through authorized representative for representing your case on the date, time and place, as mentioned in table below.

S. No.	Particulars	Details
1	Date of Personal Hearing	09/08/2018
2	Time of Personal Hearing	10:00 AM
3	Place where Personal Hearing will be held	Delhi

Place : 100:Zone 9:Delhi

Date : 07/08/2018

Name : Pallavi Test Infy
Designation : Joint Commissioner
Jurisdiction : 100:Zone 9:Delhi

13. Go back to the Notice page. Click **SUBMIT**.

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Goods and Services Tax

Pallavi Test Infy v
100, Delhi



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[English](#)

ARN
AD070718000027B

GSTIN/UIN/Temporary Id
07APIP50052D410

Date of Application/Case Creation
18/07/2018

Status
Show Cause Notice Issued

APPLICATIONS

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INTERNAL
COMMUNICATION

RECTIFICATION

ADDITIONAL
DOCUMENT

Type of Notice : **PERSONAL HEARING**

Notice No. *

ZA070818000035T

[Generate Notice Number](#)

Click on the link "Generate Notice Number" to generate a new Notice Number.

Subject *

personal hearing

Previous Date of Hearing

DD/MM/YYYY



New Date of Hearing *

09/08/2018



Place of Hearing *

Delhi

Upload Supporting documents

Enter Document Description

[Choose File](#) No file chosen

Place *

100:Zone 9:Delhi

Date

07/08/2018

Recipient Of Notice *

Respondent

Status of Previous Hearing

Select

New Time of Hearing *

10

HH

00

MM

AM

File with PDF or JPEG format is only allowed.

Maximum file size for upload is SMB.

Maximum 2 other documents can be attached in the application.

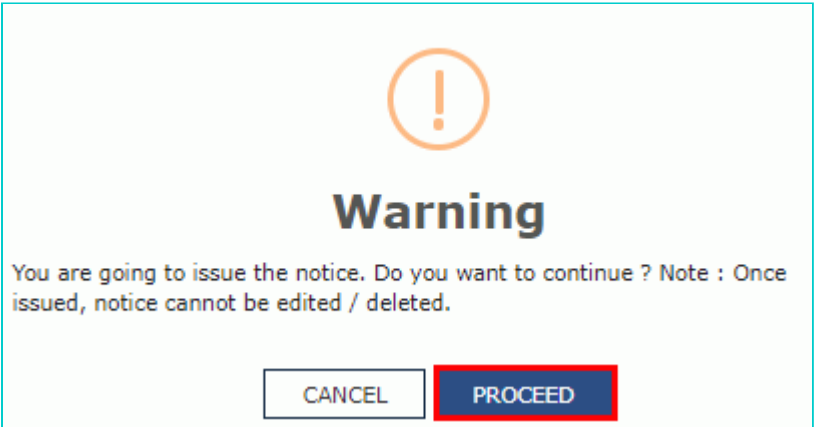
Click on **Add Document** button to add the Supporting Document. Uploaded document will be 'Discarded' if 'Add Document' button is not clicked.

BACK

PREVIEW

SUBMIT


14. Click **PROCEED** button.



15. Click **ISSUE with DSC**.


Dashboard > Notice/Reminder/Order English

ARN	Date	GSTIN
AD070718000027B	07/08/2018	07APIPS0052D410



Warning

Digital signatures are governed by the provisions of Information Technology Act, 2000 ("IT Act") and rules made thereunder. It is a mode of authenticating electronic records [Section 2(p) of IT Act]. Affixing digital signature on any document herein is deemed to be equivalent to affixing hand written signature/mark on such information/document (Section 5 of IT Act). Fraudulently/Dishonestly making use of any other person's digital signature is a punishable offence under IT Act (Section 66 C). Before attaching your digital signature certificate, please be certain that you wish to authenticate this electronic record.

 Facing problem using DSC? [Click here for help](#)

ISSUE WITH DSC

16. The **Dashboard** page is displayed with the following confirmation message. Click **OK**.

Dashboard > English

Your DSC has been attached properly and notice reference number (RFN) or order reference number has been generated. Notice or order will be mailed to taxpayer and will also be available on his dashboard. If you want to serve the notice or order by post or through special messenger, Please take a print, sign manually and send.

OK

17. The updated **Case Detail** page is displayed, with the table containing the record of the personal hearing just issued and the **Status** updated to "Hearing Notice Issued". Also, system would send the intimation to the taxpayer via email and SMS, and make this personal hearing notice available on the taxpayer's dashboard.

ARN
AD070718000027BGSTIN/UIN/Temporary Id
07APIPS0052D410Date of Application/Case Creation
18/07/2018Status
Hearing Notice Issued

APPLICATIONS

ADD NOTICE ▾

NOTICES

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COMMUNICATION

RECTIFICATION

ADDITIONAL
DOCUMENT

Notice No.	Type of Notice	Hearing		Issued on	Issued by	Previous Date of Hearing	Status of Previous Hearing	Documents
		Date	Place					
ZA070818000034V	SHOW CAUSE NOTICE	09/08/2018 10:00 AM	Delhi	07/08/2018	Pallavi Test Infy, Joint Commissioner	NA	NA	Show Cause Notice
ZA070818000035T	PERSONAL HEARING	09/08/2018 10:00 AM	Delhi	07/08/2018	Pallavi Test Infy, Joint Commissioner	NA	NA	Notice of Personal Hearing



Note: Intimation of issue of personal hearing will be sent to taxpayer via email and SMS. It will also be available on taxpayer's dashboard.

[Go back to the Main Menu](#)

G. Issue an Adjournment, if needed

To update adjournment details for a respondent, perform following steps:

1. On the **Case Detail** page of that particular taxpayer, select the **NOTICES** tab if it is not selected by default. This tab displays all the notices (*SCN/Personal Hearing/Adjournment*) issued against the case created.
2. Click **ADD NOTICE** to open the drop-down list and select **ADJOURNMENT**.

APPLICATIONS

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ADDITIONAL DOCUMENT

ADD NOTICE ▾

SHOW CAUSE NOTICE

PERSONAL HEARING

ADJOURNMENT

Hearing		Issued on	Issued by	Previous Date of Hearing	Status of Previous Hearing	Documents	Action
Date	Place						

3. The **ADJOURNMENT** page is displayed.

APPLICATIONS

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REPLIES

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INTERNAL COMMUNICATION

RECTIFICATION

ADDITIONAL DOCUMENT

Type of Notice : **ADJOURNMENT**

Notice No. •

Notice Number

Generate Notice Number

Click on the link "Generate Notice Number" to generate a new Notice Number.

Subject •

NATURE OF NOTICE

Previous Date of Hearing •

DD/MM/YYYY

New Date of Hearing •

DD/MM/YYYY

Place of Hearing •

VENUE

Recipient Of Notice •

Select

Status of Previous Hearing •

Select

New Time of Hearing •

-- HH -- MM --

Upload Supporting documents

Enter Document Description

No file chosen

- ❗ File with PDF or JPEG format is only allowed.
- ❗ Maximum file size for upload is 5MB.
- ❗ Maximum 2 other documents can be attached in the application.
- ❗ Click on **Add Document** button to add the Supporting Document. Uploaded document will be 'Discarded' if 'Add Document' button is not clicked.

Place *

100:Zone 9:Delhi

Date

06/08/2018

BACK

PREVIEW

SUBMIT

- Click the **Generate Notice Number** hyperlink. Notice Number field gets auto-populated.
- Select the **Recipient of Notice** from the drop-down list.

Recipient Of Notice *

Select ▼
Select
Appellant
Respondent
Appellant & Respondent

- In the **Subject** field, enter the purpose of calling the hearing.
- Select the **Previous Date of Hearing** using the calendar.
- Select the **Status of Previous Hearing** from the drop-down list.

Status of Previous Hearing

Select

Select

Hearing Attended

Hearing Adjourned by on the request of Appellant

Hearing Adjourned by on the request of Respondent

Hearing Adjourned on the request of appellate authority on administrative ground

Proceedings & Order of First Appeal


9. Select the **New Date of Hearing** using the calendar.

10. Select the **New Time of Hearing** from the drop-down list.

11. In the **Place of Hearing** field, enter the name of the place where you would like to call the taxpayer for personal hearing.

12. Click **Choose File** to upload the document(s) from your machine that state the reasons of issuing notice.

13. Click **PREVIEW** and a system-generated draft notice of adjournment gets downloaded into your machine as displayed.



Goods and Services Tax

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Pallavi Test Infy
100, Delhi

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Dashboard > AppealEnglish

ARN	GSTIN/UIN/Temporary Id	Date of Application/Case Creation	Status
AD070718000040N	07APIPS0052D410	18/07/2018	Appeal Admitted

APPLICATIONS

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INTERNAL COMMUNICATION

RECTIFICATION

ADDITIONAL DOCUMENT

Type of Notice : **ADJOURNMENT**

Notice No.
ZA070818000037P
[Generate Notice Number](#)

Click on the link "Generate Notice Number" to generate a new Notice Number.

Subject
Adjournment

Previous Date of Hearing
01/08/2018

New Date of Hearing
09/08/2018

Place of Hearing
Delhi

Recipient Of Notice
Respondent

Status of Previous Hearing
Hearing Adjourned by on the requi

New Time of Hearing
10 HH 00 MM AM

Upload Supporting documents

Enter Document Description

[Choose File](#) No file chosen

① File with PDF or JPEG format is only allowed.

① Maximum file size for upload is 5MB.

① Maximum 2 other documents can be attached in the application.

① Click on **Add Document** button to add the Supporting Document. Uploaded document will be 'Discarded' if 'Add Document' button is not clicked.

Place ●

100:Zone 9:Delhi

Date

07/08/2018

[BACK](#)

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[SUBMIT](#)

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[Top](#)

14. Check the system-generated draft notice carefully to rule out any discrepancy.

Office of the Appellate Authority, Delhi
100 Zone 9 Delhi

Notice of Adjournment

Notice Number : ZA070818000037P

Date : 07/08/2018

Appeal No : AD070718000040N

Date of Appeal : 18/07/2018

On the perusal of Application, the personal hearing proceeding in respect of Appeal is adjourned.

Based on the reasons mentioned in the attached Annexure, you are required to appear before the Appellate Authority either in person or through authorized representative for representing your case on the date, time and place, as mentioned in table below.

S. No.	Particulars	Details
1	Date of Personal Hearing	09/08/2018
2	Time of Personal Hearing	10:00 AM
3	Place where Personal Hearing will be held	Delhi

Place : 100 Zone 9 Delhi

Date : 07/08/2018

Name : Pallavi Test Infy
Designation : Joint Commissioner
Jurisdiction : 100 Zone 9 Delhi

15. Go back to the Notice page. Click **SUBMIT**.



Goods and Services Tax

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Pallavi Test Infy v
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ARN
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GSTIN/UIN/Temporary Id
07AIPIS0052D410

Date of Application/Case Creation
18/07/2018

Status
Appeal Admitted

[BACK](#)
[PREVIEW](#)
[SUBMIT](#)

16. Click **PROCEED** button.



Warning

You are going to issue the notice. Do you want to continue ? Note : Once issued, notice cannot be edited / deleted.

CANCEL

PROCEED

17. Click **ISSUE with DSC**.

ARN	Date	GSTIN
AD070718000040N	07/08/2018	07APIPS0052D410



Warning

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 Facing problem using DSC? [Click here for help](#)

ISSUE WITH DSC

18. The **Dashboard** page is displayed with the following confirmation message. Click **OK**.

Your DSC has been attached properly and notice reference number (RFN) or order reference number has been generated. Notice or order will be mailed to taxpayer and will also be available on his dashboard. If you want to serve the notice or order by post or through special messenger, Please take a print, sign manually and send.

OK

19. The updated **Case Detail** page is displayed, with the table containing the record of the Adjournment just issued and the **Status** updated to "Adjournment Granted". Also, system would send the intimation to the taxpayer via email and SMS, and make this Adjournment notice available on the taxpayer's dashboard.

ARN
AD070718000040NGSTIN/UIN/Temporary Id
07APIPS0052D410Date of Application/Case Creation
18/07/2018Status
Adjournment Granted

APPLICATIONS

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ADDITIONAL
DOCUMENT

ADD NOTICE ▾

Notice No.	Type of Notice	Hearing		Issued on	Issued by	Previous Date of Hearing	Status of Previous Hearing	Document
		Date	Place					
ZA070818000037P	ADJOURNMENT	09/08/2018 10:00 AM	Delhi	07/08/2018	Pallavi Test Infy, Joint Commissioner	01/08/2018	Hearing Adjourned by on the request of Respondent	Notice of Adjournment



Note: Intimation of issue of adjournment will be sent to taxpayer via email and SMS. It will also be available on taxpayer's dashboard.

[Go back to the Main Menu](#)

H. Issue an Appeal Order

To issue an appeal order, perform following steps:

1. On the **Case Detail** page of that particular taxpayer, select the **ORDERS** tab. This tab displays a table of all the records for which you would issue orders against the case created.
2. Click **ADD ORDER** to open the drop-down list and select **APPEAL ORDER**.

APPLICATIONS

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INTERNAL COMMUNICATION

RECTIFICATION

ADDITIONAL DOCUMENT

ADD ORDER ▾

APPEAL ORDER

RECTIFICATION ORDER

ADMIT APPEAL APPLICATION

REJECT APPEAL APPLICATION


Legal Name NURUL MOHAMADBHAI SAIYED

Trade Name GST

3. The **Appeal Order** page is displayed.

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Goods and Services Tax

Pallavi Test Infy ▾
100, Delhi

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Dashboard

Services ▾

Help ▾

Statutory Functions ▾

Dashboard ▸ Appeal

English

ARN
AD070718000040N

GSTIN/UIN/Temporary Id
07APIPS0052D410

Date of Application/Case Creation
18/07/2018

Status
Adjournment Granted

APPLICATIONS

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INTERNAL COMMUNICATION

RECTIFICATION

ADDITIONAL DOCUMENT

Legal Name NURUL MOHAMADBHAI SAIYED

Trade Name GST

Form GST APL-04: Summary of the demand after issue of order by the Appellate Authority

Appeal Order Details

Order Number •

Date of Appeal Order

Order Number

07/08/2018

Generate Order Number

Click on the link 'Generate Order Number' to generate a new Order Number.

Type of Order :
Demand Order

Order appealed against
ZA0707180001470

Date
18/07/2018

Status of Order ●

Select ▼

Amount of demand/ refund confirmed

Particulars	Central Tax (₹)		State/UT tax (₹)		Disputed Amount
	Disputed Amount	Determined Amount	Disputed Amount	Determined Amount	
Tax	0	0	0	0	
Interest	0	0	0	0	
Penalty	0	0	0	0	
Fees	0	0	0	0	
Others	0	0	0	0	
Refund	0	0	0	0	

Annexure to GST APL-04 ●

No file chosen

- ❗ File with PDF format is only allowed.
- ❗ Maximum file size for upload is 10MB.
- ❗ Upload details of Personal Hearing & Order in brief in PDF format as Annexure to GST APL-04.

Upload Supporting Documents

Enter Document Description

No file chosen

- ❗ File with PDF & JPEG format is only allowed.
- ❗ Maximum file size for upload is 5MB.
- ❗ Maximum 2 other documents can be attached in the application.
- ❗ Click on **Add Document** button to add the uploaded Supporting Document. Uploaded document will be 'Discarded' if 'Add Document' button is not clicked.

Place ●

100:Zone 9:Delhi

Date

07/08/2018

BACK

PREVIEW

SUBMIT

4. Click the **Generate Order Number** hyperlink. Order Number field gets auto-populated.

5. Select the **Status of Order** from the drop-down list.

Status of Order *

Select ▼

Select

Confirmed

Rejected

Modified

6. Scroll right to view the amount of demand/ refund confirmed.

7. Click the **Choose File** button to upload details of Personal Hearing & Order in brief in PDF format as Annexure to Form GST APL-04.

Note:

- File with PDF format is only allowed.
- Maximum file size for upload is 10MB.

8. Click the **Choose File** button to upload any supporting document if required.

Note:

- File with PDF & JPEG format is only allowed.
- Maximum file size for upload is 5MB.
- Maximum 2 other documents can be attached in the application.
- Click on Add Document button to add the uploaded Supporting Document. Uploaded document will be 'Discarded' if 'Add Document' button is not clicked.

9. Place is auto-populated. However, you can edit the same.

10. Click **PREVIEW** and a system-generated draft order gets downloaded into your machine as displayed.



Goods and Services Tax

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Pallavi Test Infy
100, Delhi



ARN
AD070718000040NGSTIN/UIN/Temporary Id
07APIPS0052D410Date of Application/Case Creation
18/07/2018Status
Adjournment Granted

APPLICATIONS

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REPLIES

ORDERS

INTERNAL
COMMUNICATION

RECTIFICATION

ADDITIONAL
DOCUMENT

Legal Name NURUL MOHAMADBHAI SAIYED

Trade Name GST

Form GST APL-04: Summary of the demand after issue of order by the Appellate Authority

Appeal Order Details

Order Number*

ZA0708180000402

Date of Appeal Order

07/08/2018

[Generate Order Number](#)

Click on the link 'Generate Order Number' to generate a new Order Number.

Type of Order :

Demand Order

Order appealed against

ZA07071800001470

Date

18/07/2018

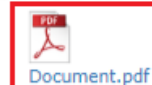
Status of Order*

Select ▼

Amount of demand/ refund confirmed

grated tax (₹)		Cess (₹)		Total (₹)	
nt	Determined Amount	Disputed Amount	Determined Amount	Disputed Amount	Determined Amount
500	0	0	0	500	0
100	0	0	0	100	0
100	0	0	0	100	0
0	0	0	0	0	0
99	0	0	0	99	0
0	0	0	0	0	0

Annexure to GST APL-04*



File with PDF format is only allowed.

Maximum file size for upload is 10MB.

Upload details of Personal Hearing & Order in brief in PDF format as Annexure to GST APL-04.

File with PDF & JPEG format is only allowed.

Maximum file size for upload is 5MB.

Upload Supporting Documents

Enter Document Description

[Choose File](#) No file chosen

Place *

100:Zone 9:Delhi

Date

07/08/2018

Maximum file size for upload is 5MB.

Maximum 2 other documents can be attached in the application.

Click on **Add Document** button to add the uploaded Supporting Document. Uploaded document will be 'Discarded' if 'Add Document' button is not clicked.

[BACK](#)

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[Top](#)

11. Check the system-generated draft order carefully to rule out any discrepancy.

FORM GST APL – 04

[Refer Rule 113(i) & 115]

Summary of the demand after issue of order by the Appellate Authority, Tribunal OR Court

Order no. - ZA0708180000402

Date of Order - 07/08/2018

1. GSTIN/Temporary ID/ UIN - 07AP/PS00520410
2. Name of the appellant - NURUL MOHAMADBHAI SAIYED
3. Address of the appellant - 12, qw, ww, Central Delhi, Delhi, 110000
4. Order appealed against - Number - ZA0707180001470 Date -18/07/2018
5. Appeal - Number - AD070718000040N Date -18/07/2018
6. Personal Hearing - Refer to Annexure
7. Order in brief - Refer to Annexure
8. Status of Order -
9. Amount of demand confirmed:

Amount of Government Securities:						
Particulars		Central Tax (₹)	State/ UT Tax (₹)	Integrated Tax (₹)	Cess (₹)	Total (₹)
Tax	Disputed Amount	0	0	500	0	500
	Determined Amount	0	0	0	0	0
Interest	Disputed Amount	0	0	100	0	100
	Determined Amount	0	0	0	0	0
Penalty	Disputed Amount	0	0	100	0	100
	Determined Amount	0	0	0	0	0
Fees	Disputed Amount	0	0	0	0	0
	Determined Amount	0	0	0	0	0
Others	Disputed Amount	0	0	99	0	99
	Determined Amount	0	0	0	0	0

Place: 100:Zone 9:Delhi

Date: 07/08/2018

Name: Pallavi Test Infy
Designation: manager
Jurisdiction: 100:Zone 9:Delhi

12. Go back to the Order page. Click **SUBMIT**.

Skip to Main Content A* A*



Goods and Services Tax

Pallavi Test Infy v
100, Delhi



Dashboard

Services ▾

Help ▾

Statutory Functions ▾

Dashboard > Appeal

English

ARN
AD070718000040N

GSTIN/UIN/Temporary Id
07APIPS0052D410

Date of Application/Case Creation
18/07/2018

Status
Adjournment Granted

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DOCUMENT

Legal Name NURUL MOHAMADBHAI SAIYED

Trade Name GST

Form GST APL-04: Summary of the demand after issue of order by the Appellate Authority

Appeal Order Details

Order Number*

ZA0708180000402

[Generate Order Number](#)

Date of Appeal Order

07/08/2018

Click on the link 'Generate Order Number' to generate a new Order Number.

Type of Order :

Demand Order

Order appealed against

ZA0707180001470

Date

18/07/2018

Status of Order*

Select ▼

Amount of demand/ refund confirmed

Sl. No.	Tax (₹)		Cess (₹)		Total (₹)	
	Determined Amount	Disputed Amount	Determined Amount	Disputed Amount	Determined Amount	Disputed Amount
500	0	0	0	0	500	0
100	0	0	0	0	100	0
100	0	0	0	0	100	0
0	0	0	0	0	0	0
99	0	0	0	0	99	0
0	0	0	0	0	0	0

Annexure to GST APL-04*



Document.pdf



Upload Supporting Documents

Enter Document Description

No file chosen

File with PDF format is only allowed.

Maximum file size for upload is 10MB.

Upload details of Personal Hearing & Order in brief in PDF format as Annexure to GST APL-04.

File with PDF & JPEG format is only allowed.

Maximum file size for upload is 5MB.

Maximum 2 other documents can be attached in the application.

application.

Click on **Add Document** button to add the uploaded Supporting Document. Uploaded document will be 'Discarded' if 'Add Document' button is not clicked.

Place

100:Zone 9:Delhi

Date

07/08/2018

BACK

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SUBMIT

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Top

13. Click **PROCEED** button.



Warning

You are about to Submit GST APL - 04. Would you like to proceed?

CANCEL


PROCEED

14. Click **ISSUE with DSC**.

Dashboard > Notice/Reminder/Order


English

ARN	Date	GSTIN
AD070718000040N	07/08/2018	07APIPS0052D410



Warning

Digital signatures are governed by the provisions of Information Technology Act, 2000 ("IT Act") and rules made thereunder. It is a mode of authenticating electronic records [Section 2(p) of IT Act]. Affixing digital signature on any document herein is deemed to be equivalent to affixing hand written signature/mark on such information/document (Section 5 of IT Act). Fraudulently/Dishonestly making use of any other person's digital signature is a punishable offence under IT Act (Section 66 C). Before attaching your digital signature certificate, please be certain that you wish to authenticate this electronic record.

 Facing problem using DSC? [Click here for help](#)

ISSUE WITH DSC

15. The **Dashboard** page is displayed with the following confirmation message. Click **OK**.

Dashboard >

English

Your DSC has been attached properly and notice reference number (RFN) or order reference number has been generated. Notice or order will be mailed to taxpayer and will also be available on his dashboard. If you want to serve the notice or order by post or through special messenger, Please take a print, sign manually and send.

OK

16. The updated **Case Detail** page is displayed, with the table containing the record of the order just issued and the **Status** updated to "Appeal Order Passed". Also, system would send the intimation to the taxpayer via email and SMS, and make this order available on the taxpayer's dashboard.

ARN
AD070718000040NGSTIN/UIN/Temporary Id
07APIPS0052D410Date of Application/Case Creation
18/07/2018Status
Appeal Order Passed

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DOCUMENT

Legal Name NURUL MOHAMADBHAI SAIYED

Trade Name GST

ADD ORDER ▾

Order/Reference Number	Order Category	Date of Order	Passed By	Documents
ZA070718000242W	ADMIT APPEAL APPLICATION	26/07/2018	Pallavi Test Infy	GST APL-02
ZA0708180000402	APPEAL ORDER	07/08/2018	Pallavi Test Infy	GST APL-04 Document

Note:

Note:

1. When Appellate Authority passes the Order with status as "Modified" :

The GST Portal will create entries in Part-II of the Liability Register as under:

- Debit entry against a new demand Id for demand raised through Appeal order
- Credit entry against old demand Id for the amount under dispute

2. When Appellate Authority passes the Order with status as "Rejected" (Demand Confirmed):

The GST Portal will create no entries in the Part-II of the Liability Register.

3. When Appellate Authority passes the Order with status as "Confirmed" (Demand Rejected):

The GST Portal will create entries in Part-II of the Liability Register as under:

- Credit entry against old demand Id to the extent of amount under dispute

[Go back to the Main Menu](#)**I. Add Additional Document, if any**

To add any additional documents, perform following steps:

1. On the **Case Detail** page of that particular taxpayer, select the **ADDITIONAL DOCUMENT** tab. It is not selected by default. This tab displays the additional documents submitted physically by any party (i.e. Applicant or Jurisdictional Officer- Authority for Advance Ruling or Concerned Officer) during the hearing. Only Appellate Authority / Assistant to Appellate Authority can upload the additional documents.
2. Click the **ADD DOCUMENTS** button.

Dashboard > Appeal

English

ARN AD070718000040N	GSTIN/UIN/Temporary Id 07APIPS0052D410	Date of Application/Case Creation 18/07/2018	Status Appeal Admitted
------------------------	---	---	---------------------------

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ADD DOCUMENTS

No records Found

3. Select the **Date of Hearing** using the calendar.
4. In the **Document Description** field, enter the description of the document i.e. the name or type of document that is provided during hearing.
5. In the **Documents Submitted By** field, enter the name of the person who submitted the additional document. In case of multiple names, all the names will be separated by comma.
6. Click the **Choose File** button to upload the additional document.

Note:

- You can upload PDF file with maximum size of upload as 5 MB.
- Maximum 5 additional documents can be attached for one Date of hearing.

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ADDITIONAL DOCUMENT

Date of Hearing

DD/MM/YYYY

Document Description

Documents Submitted By

Upload Documents

Choose File

No file chosen

Indicates Mandatory Fields

File with PDF or JPEG format is only allowed.

Maximum file size for upload is 5MB.

Maximum 5 additional documents can be attached for one Date of hearing.

Click on **Add** button to add the Supporting Document. Uploaded document will be 'Discarded' if 'Add Document' button is not clicked.

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7. Click the **ADD** button.

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ADDITIONAL DOCUMENT

Date of Hearing •

06/08/2018

Documents Submitted By •

V sinduri

ADD

Document Description •

Recorded during hearing

• Indicates Mandatory Fields

File with PDF or JPEG format is only allowed.

Maximum file size for upload is 5MB.

Maximum 5 additional documents can be attached for one Date of hearing.

Click on **Add** button to add the Supporting Document. Uploaded document will be 'Discarded' if 'Add Document' button is not clicked.

BACK

SUBMIT

8. Click the **SUBMIT** button.

Note: You can click the **DELETE** or **PREVIEW** button to delete or preview the uploaded additional documents. You can delete the document uploaded, till the document is not submitted. You can also add another additional documents here.

https://botutorial.internal.gst.gov.in/userguide/taxofficial/index.html#t=Proceedings___Order_of_First_Appeal.htm&rhsearch=appellate&rhsyns=%20&rhhlterm=appellate

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ADDITIONAL DOCUMENT

Date of Hearing

06/08/2018

Document Description

Documents Submitted By

Upload Documents

Choose File

No file chosen

06/08/2018

V sinduri

Recorded during hearing

PDF

Document.pdf

BACK

SUBMIT

Indicates Mandatory Fields

File with PDF or JPEG format is only allowed.

Maximum file size for upload is 5MB.

Maximum 5 additional documents can be attached for one Date of hearing.

Click on **Add** button to add the Supporting Document. Uploaded document will be 'Discarded' if 'Add Document' button is not clicked.

9. Click the **PROCEED** button.



Warning

You are going to upload the attached document. Do you want to continue ?

Note : Once uploaded, document cannot be edited / deleted.

CANCEL

PROCEED

10. After documents are successfully submitted, the updated details will be visible to Appellate Authority / Assistant to Appellate Authority.

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DOCUMENT

ADD DOCUMENTS

Date of Hearing	Document Description	Document Submitted By	Updated by (name & designation)	Download Document
06/08/2018	Recorded during hearing	V sinduri	Pallavi Test Infy, Joint Commissioner	 Document.pdf

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